Homework Centre Form

My child ________________________________________________

In Homeroom Group __________________________ will be attending Homework Centre on:

Monday: 3-4pm  

Tuesday: 3-4pm  

Wednesday: 3-4pm  

Monday, Tuesday & Wednesday

I have read and understand the expectations of my child attending the Homework Centre and my emergency contact details are as follows:

Child Name: ________________________________________________

Parents Name: ____________________________________________

Parents Phone Mobile: __________________ Home/Work: _____________

Emergency Contact Name: _________________________________

Phone Mobile: __________________ Home/Work: _________________

After dismissal from the Homework Centre my child will be travelling home via:

Local Bus

Picked up

Making own way home

Signed: ____________________________  Date: ________________

Print Name: ____________________________
Homework Centre Procedures

On arrival:

- All students must bring all homework prior to going into resource room.
- All students must sign in on arrival in the resource room.

On Dismissal:

- Parents collecting students prior to dismissal must come to the resource room to sign their child out.
- No child will be given permission to wait in the car park prior to 4pm unless a note is given to member of staff.
- Students will not be allowed to leave the Homework Centre early unless contact has been made with the School prior to the office closing at 4pm.
- Students making their own way home will be signed out by the staff present on the day at 4pm - and not before - unless there is a note in their diary.
- Students who will be travelling on a local bus service will be signed out by a member of staff at 4pm.
- Students being collected by parents will be supervised on the grassed area at the front of the College, from 4 – 4.15pm.
- In case of accident/illness/emergency staff will contact the nominated person listed on the attached form. Parents are asked to nominate a contract person who the school can ring and organise a pick-up.
- No child will be allowed to travel home in another family’s car unless prior permission has been given by the child’s parent/guardian.

RULES & DETAILS

1. NO HOMEWORK – STUDENTS WILL BE SENT HOME
2. Home Work Centre will commence on Monday 13th February 2017. Thereafter, every Monday, Tuesday & Wednesday from 3pm – 4pm
3. Snacks will no longer be provided at the HWC. If any students want to bring an afternoon snack, a fridge will be provided in the resource room.
4. If any questions regarding the Homework Centre please contact David Paull – HWC Coordinator on: (08) 8945 1277)
5. Homework Centre running dates for 2017:
   Term 1, starts week 3, ends week 9.
   Term 2, starts week 2, ends week 9.
   Term 3, starts week 2 ends week 9.
   Term 4, starts week 2, ends week 8.

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